

LOCAL 252

TRANSPORT WORKERS UNION OF AMERICA, AFL-CIO

DEBRA A. HAGAN, PRESIDENT

MEMO

DATE: FEBRUARY 26, 2026
TO: ALL SHOP STEWARDS
FROM: ELECTION COMMITTEE

REGARDING: **NOMINATING PETITIONS AND REQUIRED SIGNATURES**

Enclosed are the following documents:

Election Guidelines
Notice of Nomination and Election
Petition Distribution Authorization Form
Nominating petitions
Required number of signatures
Duties of Elected Offices

Please post the enclosed documents in a conspicuous area on **March 2, 2026**.
Please provide a petition to any member who is running for a union position.
Please be sure that the candidate completes the top portion of the petition in front of you and you initial in the top right corner prior to obtaining signatures.
After the top is completed and initialed by you, a candidate can make copies if they need additional sheets. **Any candidates returned petitions to you, must be signed, dated and time stamped.**

EXAMPLE:

FOR OFFICE OF: SHOP STEWARD NAME: JANE DOE
SECTION: SUFFOLK BUS LOCATION: BAY SHORE
E-MAIL ADDRESS: janedoe@gmail.com PHONE NUMBER: 555-555-5555
NAME AS YOU WISH IT TO APPEAR ON BALLOT (i.e. nickname): JANIE

Please complete the Petition Distribution Authorization Form and return it to the Union office in the enclosed self-addressed envelope. If you did not witness the completion of any petition, please write "NONE" across the form, sign your name and return it to the Union office in the enclosed self-addressed envelope.

TRANSPORT WORKERS UNION LOCAL 252

THE FOLLOWING GUIDELINES HAVE BEEN ESTABLISHED FOR THE MAY 1, 2026, ELECTIONS:

A. Officers and Terms of Office

1. The Local Officers to be included in the supervised election are:
 - President (Delegate to International Convention)
 - Secretary-Treasurer
 - Vice President for Transdev Operators
 - Vice President for Transdev Maintenance
 - Vice President (Suffolk Transportation Service, Inc. Sections)
 - Vice President (Suffolk Bus, Inc. Transit, ADA, Call Center and shop)
 - Vice President First Student
 - Vice President Guardian Bus
 - Recording Secretary
 - Six (6) Executive Board Members
 - Section Shop Stewards
 - First Student Recording Secretary
2. The term of office will be three (3) years from June 1, 2026 to May 31, 2029.
3. The President is a delegate to the International Convention by virtue of office; the nomination and election notices will so state.

B. Eligibility to Hold Office

1. The union meeting attendance requirement for section candidates as stated in Article II, Section (e) of the Local By-Laws will be adhered to. (50% per year)
2. Candidates must have been in good standing for the twelve (12) months before March 13, 2026. Members will have until that date to pay any dues or fees owed the Union.
3. There is no restriction upon the number of terms a member may serve as President.
4. A candidate must be a member of the respective craft to run for a craft Vice-Presidency.
5. If a member applies for another position within their section that is not represented by TWU Local 252, the member will not be eligible to run for office.

C. Voter Eligibility

1. Any member in good standing, i.e., one who has signed a dues deduction authorization is eligible to vote, as long as his/her dues are paid in full by May 1, 2026.

2. The cut off date for voter eligibility is May 1, 2026.
3. Retired (non-dues paying) members of the Union are not eligible to vote.

D. Nomination Provisions

1. Nomination to office will be by petition.
2. The number of signatures required for nomination as of February 26, 2026 to each office are on the attached Notice of Nomination. There are four thousand seven hundred twenty-one (4,721) members in the Local.
3. A combined Nomination/Election notice will be posted at all locations on March 2, 2026.
4. Nomination petitions are available from the Election Committee, Shop Stewards and the Union Office on and after March 2, 2026.
5. The date for submission of completed petitions is March 13, 2026, by 4:00 p.m. Petitions must be returned to a member of the Election Committee, the Shop Stewards or the Union Office.
6. Only members of respective crafts will be allowed to sign nomination petitions for craft Vice-Presidency candidates.
7. On March 17, 2026, by registered mail, the Election Committee will advise all candidates of their eligibility or ineligibility to run for office. The rules for Candidates Running for Office will be provided to each eligible candidate. Candidates must complete and return to the Union Office, an Acceptance of Nomination form on or before April 2, 2026. If a candidate does not comply with this provision, he or she will not be eligible to run for office.

E. Election Provisions

1. The election will be held on the first Friday in May which is May 1, 2026. **Your vote may be cast on Friday, May 1, 2026, from 6:00 a.m. to 6:00 p.m.** Members must cast their ballot at the yard where they regularly swipe in/report each Friday morning. **(Absentee Ballot)** Members who are not scheduled to work on May 1, 2026, or who are unable to report to their designated yard, may vote early. **(Early voting will be conducted)** daily 9:00 a.m. to 4:00 p.m. (including Saturday and Sunday) at the Union office, 1377 Motor Parkway, Suite 200, Islandia, NY 11749, beginning Friday, April 24th, 2026, at 9:00 a.m. ONE WEEK PRIOR TO May 1, 2026, and ending at 4:00 p.m. Friday, May 1, 2026.
2. A plurality of one vote is needed to elect an officer.
3. The position of a candidate's name on the ballot will be listed alphabetically by last name and this will be indicated in the Nomination/Election notice posted on April 2, 2026.

4. Notice of Election shall be mailed to all members on or before April 6, 2026, notifying them of the election to be held on Friday, May 1, 2026.
5. Eligible candidates have the right to inspect Local 252's membership lists at the Union Office. The lists can be inspected on April 3, 2026, between 9:00 a.m. and 4:00 p.m., or, by appointment on April 6, 2026, between 6:00 p.m. and 8:00 p.m.
6. The compiling and distribution of campaign literature to the membership is at the candidate's expense by a printer approved by the Election Committee upon request.
7. **Campaign Restrictions**
 1. Federal law prohibits the use of any union or employer funds to promote the candidacy of any person in a union officer election. This prohibition applies to cash, facilities, equipment, vehicles, office supplies, etc. of TWU Local 252 and any other union, and of employers whether or not they employ Local 252 members. Union officers and employees may not campaign on time paid for by the union.
Federal law also provides that candidates must be treated equally regarding the opportunity to campaign and that all members may support the candidates of their choice without being subject to penalty, discipline, or reprisal of any kind.

F. Election Regulations

1. No write-in votes will be allowed.
2. A vote for a single position will be counted. A member may vote up to 6 Executive Board positions in order to cast a valid Ballot.
3. The installation of officers will take place on Monday, June 1, 2026.
4. All notices and ballots related to this election shall be retained for one year.

DATED: February 26, 2026 (Updated)

AGREED:

TWU Local 252
Election Committee

Raymond Herron
Committee Member

Raymond Herron
Transdev

Yvonne Z. Diaz-Lowe
Committee Member

Yvonne Z. Diaz-Lowe
Suffolk Transportation Service Inc.

Bonnie Bland
Committee Member

Bonnie Bland
First Student

Nanci Yarwood
Committee Member

Nanci Yarwood
Guardian Bus

1377 Motor Parkway, Suite 200
Islandia, New York 11749
Phone: 631-761-6907
Facsimile: 631-761-6908
www.twulocal252.org

LOCAL 252

TRANSPORT WORKERS UNION OF AMERICA, AFL-CIO

DEBRA A. HAGAN, PRESIDENT

February 26, 2026 (Updated)

TO ALL MEMBERS OF TRANSPORT WORKERS UNION LOCAL 252

NOTICE OF NOMINATION AND ELECTION

You are hereby notified that elections will be held **on Friday, May 1, 2026, from 6:00 a.m. to 6:00 p.m.** Members must cast their ballot at the yard where they regularly swipe in/report each Friday morning. **(Absentee Ballot)** Members who are not scheduled to work on May 1, 2026, or who are unable to report to their designated yard, may vote early. **(Early voting will be conducted)** daily 9:00 a.m. to 4:00 p.m. (including Saturday and Sunday) at the Union office, 1377 Motor Parkway, Suite 200, Islandia, NY 11749, beginning Friday, April 24th, 2026, at 9:00 a.m. ONE WEEK PRIOR TO May 1, 2026, and ending at 4:00 p.m. Friday, May 1, 2026. to fill the following Local and Section offices for a three (3) year term, from June 1, 2026, to May 31, 2029.

LOCAL OFFICERS

- President (Delegate to International Convention)
- Secretary-Treasurer
- Six (6) Executive Board Members
- Recording Secretary

SECTION OFFICERS

- Vice President for Transdev-Transit/Para-Transit Operators
- Vice President for Transdev-Maintenance-Transit/Para-Transit Maintenance
- Vice President Suffolk Transportation Service, Inc. (School Bus, Vans, DA's and Adult programs)
- Vice President Suffolk Bus Corporation (Transit, ADA, Reservationists (Call Center) and Maintenance)
- Vice President First Student
- Vice President Guardian Bus
- Shop Steward
- Recording Secretary – First Student

In order to run for a Local Officer position, a member must submit a petition signed by 10% of the Local 252 members in good standing. In order to run for Vice President or Shop Steward, a member must submit a petition signed by 10% of the members of the craft.

The number of signatures required for **each Local Officer** position are as follows:

Signatures: 452	President, Secretary-Treasurer, Recording Secretary and Executive Board Members
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The number of signatures required for **each Section Officer** position are as follows:

Signatures: 59	Vice President - Operators, Transdev Sections
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Signatures: 15	Vice President - Maintenance, Transdev Sections
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Signatures: 237	Vice President - Suffolk Transportation - Large Bus, Van Drivers, DA's, Adult Program
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Signatures: 58	Vice President, Suffolk Bus Corp - Transit, ADA, Reservationists (Call Center) and Maintenance
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Signatures: 73	Vice President - Guardian Bus
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Signatures: 13	Vice President - Recording Secretary - First Student
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Number of signatures required for each Shop Steward section officer position please see attached.

The position of candidates' names will appear in alphabetical order on the ballots.

Petitions are available on March 2, 2026, from the Election Committee members, your Shop Steward and from the Union Office. Completed petitions must be returned to the Election Committee, your Shop Steward or the Union Office by March 13, 2026, by 4:00 p.m. signed, dated and time received noted on each returned petition.

Fraternally,

Election Committee, TWU Local 252

LIST OF REQUIRED SIGNATURES BY SHOP STEWARD SECTION 2026 ELECTION

	YARDS	STS	SBC	#SIGNATURES
1	SUFFOLK TRANSPORTATION SERVICE (STS) 2 ND AVENUE – VAN/DA	207		21
2	SUFFOLK TRANSPORTATION SERVICE (STS) 10 HAROLD CT- DA, VAN, LARGE BUS	259		26
3	SUFFOLK TRANSPORTATION SERVICE (STS) 10 MOFFITT – LARGE BUS, VAN, DA 31 MOFFITT – VAN, DA 71 MOFFITT, PANZAR-LARGE BUS, VAN, DA	651		66
4	SUFFOLK TRANSPORTATION SERVICE (STS) 50 SAXON/GRANT AVE. LARGE BUS, VAN, DA	228		23
5	SUFFOLK TRANSPORTATION SERVICE (STS) 1849 POND ROAD - LARGE BUS, VAN, DA	263		27
6	SUFFOLK TRANSPORTATION SERVICE (STS) 9 TH . STREET – VAN, DA	136		14
7	SUFFOLK TRANSPORTATION SERVICE (STS) SMITHTOWN AVE-VAN, DA	121		13
8	SUFFOLK TRANSPORTATION SERVICE (STS) SETAUKET - LARGE BUS, VAN, DA	61		7
9	SUFFOLK TRANSPORTATION SERVICE (STS) BICYCLE PATH – LARGE BUS	29		3
10	SUFFOLK TRANSPORTATION SERVICE (STS) CORAM - LARGE BUS, VAN, DA	326		33
11	SUFFOLK TRANSPORTATION SERVICE (STS) MEDFORD- LARGE BUS, VAN, DA	85		9
12	SUFFOLK BUS CORPORATION (SBC) 10 MOFFITT – TRANSIT LINE DRIVERS 1980 POND ROAD – TRANSIT LINE DRIVERS CORAM – TRANSIT LINE DRIVERS		153	16
13	SUFFOLK BUS CORPORATION (SBC) 10 MOFFITT – MAINTENANCE/SHOP 1980 POND ROAD - MECHANICS/SHOP CORAM – MAINTENANCE/SHOP		92	10
14	SUFFOLK BUS CORPORATION (SBC) 10 MOFFITT – ADA 1980 POND ROAD - ADA		302	31
15	SUFFOLK BUS CORPORATION (SBC) 1980 POND ROAD - RESERVATIONISTS	29		3
16	TRANSDEV OPERATORS	479		48
17	TRANSDEV MAINTENANCE	124		13
18	TRANSDEV PARATRANSIT MAINTENANCE	17		2
19	TRANSDEV PARATRANSIT OPERATORS	108		11
20	FIRST STUDENT	122		13
21	GUARDIAN -LARGE BUS DRIVERS, VAN DRIVERS, DA	696		70
22	GUARDIAN MAINTENANCE	32		3

Duties of each Elected Office

President: Preside at all Union local section and executive board meetings. Sign all authorized financial transactions along with co signature Secretary Treasurer as directed by the Executive Board. Counter sign all checks for the operations of the Local. Enforce the provisions of the International Constitution and the Local Union By-Laws. Appoint all committees and oversee each committee. Negotiate all contracts and enforce the provisions of each CBA through the grievance and arbitration process. Attend all arbitrations and mediations. Attend 2nd level hearings or assign a VP of that members' section to represent the member. Be a delegate to all organizations the Local is affiliated with including the International Convention. Attend conferences as a representative of the Local Union. Be responsible for the proper conduct of the affairs of the Local Union and the obligations of the Local Union's representatives to adhere to the International Constitution. Oversee all Union scheduled activities and events. Shall be chairperson of the committee on Political education and shall be chairperson of the Local's Organizing Committee.

Vice President: Shall assist the President in the discharge of their duties. Shall attend all Local Union meetings of their section and attend all Executive Board meetings. Shall attend all 2nd level hearings, arbitrations and mediations as well as oversee the grievance and arbitration process. Be an active participant at all local union and international activities. Attend any training classes made available by the Local Union. Be available to the membership to answer questions with a clear understanding of the CBA.

Secretary Treasurer: Shall be responsible for an accurate accounting of all monies received by the Local Union and give an accurate accounting to the International Secretary Treasurer. Shall deposit all monies received by The Local Union into a bank account chosen by the Executive Board. Shall not make any payments to any person without support of receipts or vouchers. Shall be responsible to keep regular books and records of the Local's Finances pursuant to the rules and regulations of the International Administrative Committee. Shall report monthly to the Executive Board and the International Secretary Treasurer. Shall submit at least once yearly all records and books to a Certified Public Accountant. Shall be the custodian of the Seal of the Local Union. Shall keep and supply to the International Secretary Treasurer a correct record of the full names and addresses of all members and notify the International of all members who leave the local. Shall supply a bond in an amount determined by the International but in no case less than \$500. The premium for said bond to be paid by the Local Union. Shall deliver all monies and records to their successor. Shall be a co signature on all checks. Shall be available when requested by a member for a review of the records and books of the Local Union.

Duties of each Elected Office

Executive Board Member at Large: 6 Seats: Shall be responsible for attending all Executive Board meetings and Local Union meetings. Shall have the power to rent, hire or lease equipment necessary for the proper functioning of the Local Union. Shall be an active participant at all Local Union activities and events. Shall be responsible to attend any discipline hearing of an elected officer charged with wrongdoing or conduct unbecoming an officer of the Local Union. Shall be involved in the decision making of all Local Union activities. Shall attend all International and other Organizations events as a representative of the Local Union. Shall uphold the Constitution and the Local Union's By-Laws.

Recording Secretary: Shall take minutes at all Local Union meetings and at all Executive Board Meetings. Shall be responsible for all written communications from the Executive Board to members of a disciplinary nature. Must be available to attend any meeting where it is necessary for accurate minutes to be taken.

Shop Steward: Shall be responsible for attending all Local Union meetings. Shall be available to the membership for questions and representation at all 1st level hearings. Shall attend all training classes offered by the Local Union. Shall have a clear understanding and knowledge of the CBA. Shall uphold the Constitution and Local Union By-Laws. Shall keep all hearing related information confidential. Shall supply the Vice President and President all documentation necessary for the grievance and arbitration process. Shall attend all Local Union activities and events as a representative of the Local Union. Shall assist the Vice President and President whenever necessary.

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LOCAL 252
TRANSPORT WORKERS UNION OF AMERICA, AFL-CIO

DEBRA A. HAGAN, PRESIDENT

February 26, 2026

2026 ELECTION

TO ALL MEMBERS TWU LOCAL 252:

Please be sure to notify the personnel/human resource department at your company of any change of address you made over the last year as well as the Union office. Additionally, if you have a street address and a Post Office Box, please contact the Union office to advise which address you wish to receive notification of election. It is important that your correct address is on file with the company you work for. Failure to comply may result in a delay and/or non-receipt of notice of election!

Fraternally yours,

**TWU Local 252
Election Committee**